

UTAH COUNTIES INDEMNITY POOL

BOARD OF TRUSTEES MEETING

Thursday, January 17, 2013, 12:30 p.m.

UCIP Offices, 10980 S. Jordan Gateway, South Jordan, UT

AGENDA

12:00 Lunch Provided

12:30 Call to Order, Welcome and Introductions Bruce Adams

ITEM INFORMATION / ACTION

1 Review/Excuse Board Members Absent Bruce Adams

2 Nominating Committee Report Jim Eardley

3 Board Appointment Interviews Conducted Bruce Adams

4 Appoint Litigation Management Committee Chair Bruce Adams

5 Appoint Personnel Committee Chair Bruce Adams

6 Appoint Fifth Sixth Class Counties Representative Bruce Adams

7 Appoint At-Large Representative Bruce Adams

8 Appoint Committees of the Board Bruce Adams

9 Review/Approve December 20 Meeting Minutes Steve Wall

10 Ratification and Approval of Payments and Credit Card Transactions Steve Wall

11 Set Date and Time for Closed Meeting
to Discuss Character, Professional Competence, Physical/Mental Health of an Individual Bruce Adams

12 Action on Personnel Matters Bruce Adams

13 Review/Approve New Loss Control Position Johnnie Miller

14 Set Date and Time for Closed Meeting
to Discuss Pending or Reasonably Imminent Litigation Bruce Adams

15 Action on Litigation Matters Dave Blackwell

INFORMATION

16 Conflict of Interest Affirmation Sonya White

17 Chief Executive Officer's Report Johnnie Miller

18 Other Business Bruce Adams

Entity: Utah Counties Indemnity Pool

Public Body: Board of Trustees

Subject: Administrative Services

Notice Title: Board of Trustees Meeting

Meeting Location: 10980 S. Jordan Gateway

South Jordan 84095

Notice Date & Time: January 17, 2013
12:30 PM - 3:00 PM

Description/Agenda:

Call to
Order, Welcome and Introductions
Review/Excuse Board Members Absent
Nominating Committee Report
Board Appointment Interviews Conducted
Appoint Litigation Management Committee Chair
Appoint Personnel Committee Chair
Appoint Fifth Sixth Class Counties
Representative
Appoint At-Large Representative
Appoint Committees of the Board
Review/Approve December 20 Meeting Minutes
Ratification and Approval of Payments and Credit
Card Transactions
Set Date and Time for Closed Meeting
to Discuss Character, Professional Competence,
Physical/Mental Health of an Individual
Action on Personnel Matters
Review/Approve New Loss Control Position
Set Date and Time for Closed Meeting
to Discuss Pending or Reasonably Imminent
Litigation
Action on Litigation Matters
Conflict of Interest Affirmation
Chief Executive Officer's Report
Other Business

Notice of Special Accommodations:

individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sonya White at the Utah Counties Indemnity Pool, PO Box 95730, South Jordan, UT 84095, or call 801-565-8500, at least three days prior to the meeting.

Notice of Electronic or telephone participation:

Any Member of the Utah Counties Indemnity Pool Board of Trustees may participate telephonically.

Other information:

Contact Information:

Sonya White
801-565-8500
sonya@ucip.utah.gov

Posted on:

January 11, 2013 07:26 AM

Last edited on:

January 11, 2013 07:26 AM

Printed from Utah's Public Notice Website (<http://pmn.utah.gov/>)

At-Large:

Alma Adams

Fifth-Sixth:

Bill Cox

At-Large:

Alma Adams

Fifth-Sixth:

Bill Cox

At-Large:

Alma Adams

Fifth-Sixth:

Bill Cox

At-Large:

Alma

Fifth-Sixth:

Bill

At-Large:

Bill Cox

Fifth-Sixth:

Alma Adams

At-Large:

Alma Adams

Fifth-Sixth:

Alma Adams

At-Large:

Alma Adams

Fifth-Sixth:

Alma Adams

At-Large:

Bill

Fifth-Sixth:

Alma

Sonya White

Importance: High

From: Sonya White
Sent: Friday, January 04, 2013 8:37 AM
To: Eardley, James; Millburn, Bret; Wilkins, Mike; Johnson, Karla
Cc: Miller, Johnnie
Subject: Direction Needed for Board Appointed Trustee Positions
Importance: High

Dear Nominating Committee Members,

As in past practice, officials/employees of Member Counties who would like to be considered for available Trustee positions have been interviewed by the Board prior to making the appointment.

The following would like to be considered for the unexpired term of the Fifth-Sixth Class Counties Representative:

Bill Cox, Rich County Commissioner
Leland Pollock, Garfield County Commissioner
Ryan Torgerson, Wayne County Clerk/Auditor

The following would like to be considered for the new At-Large Representative:

Alma Adams, Iron County Commissioner

I am interested in being considered for the at-large board position that will open on January 1, 2013. As you know, I recently ran for the 3rd class county board position and have thus shown my interest in serving on the Board. I have been blessed with the gift of common sense and understand insurance and risk management having owned and managed a large agricultural operation for 37 years.

Matthew Bell, Weber County Commissioner

Marilyn Gillette, Tooele County Clerk

Michael Jensen, Tooele County Auditor

Jim Kaiserman, Wasatch County Surveyor

Charlene Lamph, Davis County Risk Management Specialist

Daron Smith, Millard County Commissioner

I am writing this letter to inform you of my interest of serving on the Board of Trustees for the Utah Counties Indemnity Pool. I have been nominated a couple of times and have always supported UCIP and would like the chance to provide my time and talents in continuing the success of this organization. Thank you very much for considering me. If you would like get a hold of me with any questions I can be reached at (435)979-2098 .

Ron Winterton, Duchesne County Commissioner

PAST/PRESENT UCIP TRUSTEES

Last	First	County	Office	Year	Members
Blackham	Leonard	Sanpete County	Commissioner	1992	Beaver
Burningham	Guy	Utah County	Deputy Attorney	1992	Box Elder
Hatch	Tom	Garfield County	Commissioner	1992	Cache
Hirschi	Scott	Washington County	Commissioner	1992	Carbon
Sundberg	Kent	Utah County	Deputy Attorney	1992-2012	Daggett
Brown	Ken	Rich County	Commissioner	1992-1996	Davis
Ewing	Dennis	Tooele County	Clerk	1992-1995	Duchesne
Groll	Sid	Cache County	Sheriff	1992-1997	Emery
Hess	Gerald	Davis County	Deputy Attorney	1992-2010	Garfield
Skanchy	Sarah	Cache County	Council Member	1992-1999	Grand
Thompson	Dixie	Emery County	Commissioner	1992-1994	Iron
					Juab
Adams	Max	Uintah County	Commissioner	1993-1994	Kane
Herbert	Gary	Utah County	Commissioner	1993-2001	Millard
Lewis	Ty	San Juan County	Commissioner	1993-2001	Morgan
Sullivan	Gary	Beaver County	Commissioner	1993-1997	Piute
					Rich
Gardner	Robert	Iron County	Commissioner	1994-1996	Salt Lake
					San Juan
Dastrup	Curtis	Duchesne County	Commissioner	1996-1997	Sanpete
					Sevier
Dearden	Tony	Millard County	Commissioner	1997-1999	Summit
Munns	Monte	Box Elder County	Assessor/Treasurer	1997-1998	Tooele
					Uintah
Johnson	Chad	Beaver County	Commissioner	1998-1999	Utah
McConkie	Dan	Davis County	Commissioner	1998-2006	Wasatch
Olsen	Tex	Sevier County	Commissioner	1998-2002	Washington
Phillips	Ed	Millard County	Sheriff	1998-2006	Wayne
Swasey	John	Duchesne County	Commissioner	1998-1999	Weber
Norman	Royal	Box Elder County	Commissioner	1999-2002	
Petersen	Kent	Emery County	Commissioner	1999-2001	
Bischoff	Ken	Weber County	Commissioner	2000-2010	
Blackwell	Kay	Piute County	Commissioner	2001-2012	
Cox	LaVar	Millard County	Commissioner	2001-2005	
Lemon	Lynn	Cache County	Executive	2001-2007	
Baker	Steve	Davis County	Personnel Director	2002-2007	
Roundy	Gene	Iron County	Commissioner	2002-2006	
Wall	Steve	Sevier County	Clerk/Auditor	2002-	
Eardley	Jim	Washington County	Commissioner	2004-	
Grover	Jerry	Utah County	Commissioner	2004-2006	
Hatch	Ira	Emery County	Commissioner	2004-2006	
Johnson	Karla	Kane County	Clerk/Auditor	2006-	
Adams	Bruce	San Juan County	Commissioner	2007-	
Nyland	Jim	Grand County	Sheriff	2007-2008	
White	Steve	Utah County	Commissioner	2007-2010	
Dee	Brad	Weber County	Human Resources Director	2008-	
Smith	Wayne	Iron County	Commissioner	2008-2010	
Guymon	LaMar	Emery County	Sheriff	2009-2010	
Hurst	Jerry	Tooele County	Commissioner	2009-	
Anderson	Gary	Utah County	Commissioner	2011-2012	
Dearden	Craig	Weber County	Commissioner	2011-2012	
Gillette	Marilyn	Tooele County	Clerk	2011	
Millburn	Bret	Davis County	Commissioner	2011-	
Noel	Cameron	Beaver County	Sheriff	2011-	
Wilkins	Mike	Uintah County	Clerk/Auditor	2012-	
Blackwell	Dave	Emery County	Attorney	2013-	
Gibson	Kerry	Weber County	Commissioner	2013-	

Sonya White

To: mbell@co.weber.ut.us
Cc: Eardley, James; Miller, Johnnie
Subject: At-Large Board Appointment

Dear Commissioner Bell,

On behalf of the UCIP Nominating Committee and Board of Trustees, we want to thank you for your willingness to serve as a Trustee representing Counties At-Large.

Several member officials and employees requested to be considered for this appointment. The Nominating Committee carefully considered each candidate and based on county offices and county representation already serving on the Board, the Committee made the decision to call in two candidates to meet with the Board. Unfortunately, you are not one of these candidates but please note that this position will be open for election by the membership at the Annual Membership Meeting scheduled for December 5, 2013. If you have any questions, please feel free to contact Commissioner Jim Eardley, Chair of the UCIP Nominating Committee, at: 435-467-7748.

We look forward to seeing you at UCIP training sessions throughout the year.

Sincerely,

Sonya White

Chief Financial Officer

Utah Counties Indemnity Pool

PO Box 95730

South Jordan, UT 84095-0730

801-307-2113 *d*

801-568-0495 *f*

801-558-8060 *c*

ucip.utah.gov

Sonya White

From: Mike Wilkins <mwilkins@co.uintah.ut.us>
Sent: Friday, January 04, 2013 11:51 AM
To: 'Sonya White'; 'Eardley, James'; 'Millburn, Bret'; 'Johnson, Karla'
Cc: 'Miller, Johnnie'
Subject: RE: Direction Needed for Board Appointed Trustee Positions

Sonya,

As far as for me at this time I have personally narrowed it down some, (I have highlighted in yellow, the ones I would like to consider further) I would like to ask out of the ones that are highlighted which counties have never been represented on the Board?

Michael W. Wilkins

Uintah County Clerk-Auditor
147 East Main
Vernal, UT 84078
435-781-5362
Fax 435-781-6701

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
Sent: Friday, January 04, 2013 8:37 AM
To: Eardley, James; Millburn, Bret; Wilkins, Mike; Johnson, Karla
Cc: Miller, Johnnie
Subject: Direction Needed for Board Appointed Trustee Positions
Importance: High

Dear Nominating Committee Members,

As in past practice, officials/employees of Member Counties who would like to be considered for available Trustee positions have been interviewed by the Board prior to making the appointment.

The following would like to be considered for the unexpired term of the Fifth-Sixth Class Counties Representative:

Bill Cox, Rich County Commissioner ✓ OK
Leland Pollock, Garfield County Commissioner ✓ OK
Ryan Torgerson, Wayne County Clerk/Auditor ✓ OK

~~No give to Bill~~

The following would like to be considered for the new At-Large Representative:

Alma Adams, Iron County Commissioner ✓ OK
Matthew Bell, Weber County Commissioner
Marilyn Gillette, Tooele County Clerk
Michael Jensen, Tooele County Auditor
Jim Kaiserman, Wasatch County Surveyor
Charlene Lamph, Davis County Risk Management Specialist
Daron Smith, Millard County Commissioner ✓ OK
Ron Winterton, Duchesne County Commissioner

Some of these officials/employee submitted information about themselves that I can forward to you if you would like.

Please give me direction today, if possible, as to whether you would like to bring in all these officials/employee to be interviewed by the Board or if you would like to narrow the At-Large Representative down to three or four. I would like to let those, who are to be considered, know about the January 17 meeting.

Thank you,

Sonya White

Chief Financial Officer

Utah Counties Indemnity Pool

PO Box 95730

South Jordan, UT 84095-0730

801-307-2113 *d*

801-568-0495 *f*

801-558-8060 *c*

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Version: 2013.0.2805 / Virus Database: 2637/5975 - Release Date: 12/20/12

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2012 Board of Trustees



Kay Blackwell, President
Piute County Commissioner
Representing: Fifth, Sixth Class
Term Beginning: 2001
Term Expiring: 2014



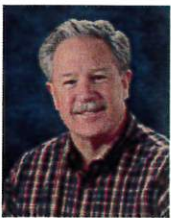
Jerry Hurst
Tooele County Commissioner
Representing: Third Class
Term Beginning: 2009
Term Expiring: 2012



Jim Eardley, Vice President
Washington County Commissioner
Representing: Washington County
Term Beginning: 2003



Karla Johnson
Kane County Clerk-Auditor
Representing: At-Large
Term Beginning: 2006
Term Expiring: 2015



Steve Wall, Secretary-Treasurer
Sevier County Clerk-Auditor
Representing: Fourth Class
Term Beginning: 2002
Term Expiring: 2014



Bret Millburn
Davis County Commissioner
Representing: Davis County
Term Beginning: 2011



Bruce Adams
San Juan County Commissioner
Representing: At-Large
Term Beginning: 2007
Term Expiring: 2012



Cameron Noel
Beaver County Sheriff
Law Enforcement Committee Chair
Term Beginning: 2011
Appointment Expires: 2014



Gary Anderson
Utah County Commissioner
Representing: Utah County
Term Beginning: 2011



Kent Sundberg
Utah County Deputy Attorney
Litigation Committee Chair
Term Beginning: 1998
Appointment Expires: 2012



Craig Dearden
Weber County Commissioner
Representing Weber County
Term Beginning: 2011



Mike Wilkins
Uintah County Clerk/Auditor
Representing: Third Class
Term Beginning: 2012
(filling unexpired term)
Term Expiring: 2013



Brad Dee
Weber County HR Director
Personnel Committee Chair
Term Beginning: 2007
Appointment Expires: 2012

Sonya White

Cc: Eardley, James; Miller, Johnnie
Subject: Board Appointment for Fifth Sixth Representative - Jan 17
Importance: High

Dear Member County Official/Employee,

The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the unexpired term of Kay Blackwell, representing counties of the fifth and sixth class, at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the vacancy for the unexpired term (the fifth sixth class representative's term expires December 2014).

The Board of Trustees' meet every third Thursday at 12:00 pm for approximately three-four hours. Mileage reimbursement is provided.

If you would like to be considered for this Board position, please reply to this email with your information and willingness to serve.

We appreciate your efforts in maintaining this long-term management strategy of Counties, the Pool, since 1992.

Sonya White
Chief Financial Officer
Utah Counties Indemnity Pool
PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 *d*
801-568-0495 *f*
801-558-8060 *c*
ucip.utah.gov

Sonya White

Cc: Miller, Johnnie; Eardley, James
Subject: Board Appointment for At-Large Representative - Jan 17
Importance: High

Dear Member County Official/Employee,

The Board position representing Utah County will revert to an at-large position on January 1, 2013. The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the at-large position at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the term expiring December 2014.

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801-558-8060 *c*
ucip.utah.gov

Sonya White

From: Debra Ames <DAmes@richcountyut.org>
Sent: Friday, December 14, 2012 11:44 AM
To: Sonya White
Subject: RE: Board Appointment for Fifth Sixth Representative - Jan 17

Sonya,

I would like to nominate Commissioner Bill Cox for the unexpired term of Kay Blackwell, representing the fifth and sixth class counties on the UCIP Board of Trustees. I have spoken to Commissioner Cox and he is willing to serve in this capacity.

Thank you for all you do for the counties and have a very Merry Christmas!

Debbie

Debra Ames

Rich County Recorder
P.O. Box 322
Randolph, UT 84064
(435) 793-2005

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
Sent: Friday, December 14, 2012 10:31 AM
Cc: Eardley, James; Miller, Johnnie
Subject: Board Appointment for Fifth Sixth Representative - Jan 17
Importance: High

Dear Member County Official/Employee,

The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the unexpired term of Kay Blackwell, representing counties of the fifth and sixth class, at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the vacancy for the unexpired term (the fifth sixth class representative's term expires December 2014).

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Sonya White
Chief Financial Officer
Utah Counties Indemnity Pool
PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 d

Sonya White

From: Ryan <ryan@wco.state.ut.us>
Sent: Wednesday, January 02, 2013 5:07 PM
To: 'Sonya White'
Subject: RE: Board Appointment

Hi Sonya,

Wow, I am honored to be nominated. I would be willing to fill the un-expired term.

Ryan Torgerson
Wayne County Clerk/Auditor

-----Original Message-----

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
Sent: Wednesday, January 02, 2013 4:22 PM
To: Torgerson, Ryan
Subject: Board Appointment

Hi Ryan,

On January 17, the Board of Trustees will appoint an official or employee of a member to fill the unexpired term of the Fifth-Sixth Class Counties Representative on the Board.

You have been nominated to be considered. Please reply to this email as to whether you would like or would not like to serve in this position.

Thank you,

Sonya White
Chief Financial Officer
Utah Counties Indemnity Pool
PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 *d*
801-568-0495 *f*
801-558-8060 *c*
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Sonya White

From: Leland Pollock <leland.pollock@hotmail.com>
Sent: Thursday, January 03, 2013 2:34 PM
To: sonya@ucip.utah.gov
Subject: RE: Board Appointment

Yes, I accept your consideration.
Leland

Subject: Board Appointment
Date: Wed, 2 Jan 2013 16:23:17 -0700
From: sonya@ucip.utah.gov
To: leland.pollock@hotmail.com

Dear Commissioner Pollock,

On January 17, the Board of Trustees will appoint an official or employee of a member to fill the unexpired term of the Fifth-Sixth Class Counties Representative on the Board.

You have been nominated to be considered. Please reply to this email as to whether you would like or would not like to serve in this position.

Thank you,

Sonya White
Chief Financial Officer
Utah Counties Indemnity Pool
PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 *d*
801-568-0495 *f*
801-558-8060 *c*
ucip.utah.gov

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Version: 2013.0.2805 / Virus Database: 2637/5975 - Release Date: 12/20/12

Internal Virus Database is out of date.

Sonya White

From: Karla Johnson <clerkkj@kane.utah.gov>
Sent: Thursday, November 01, 2012 4:40 PM
To: 'Sonya White'
Cc: James Matson; Dirk Clayson; Doug Heaton; 'Karla Johnson'
Subject: Board memeber recommendations from Kane

Sonya

The Kane County Commissioners would like to nominate Leland Pollock and Ryan Torgerson for the Fifth and Sixth Class board member.

Karla

No virus found in this message.

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Version: 2013.0.2742 / Virus Database: 2617/5869 - Release Date: 11/02/12

Sonya White

From: Alma Adams <alma@ironcounty.net>
Sent: Monday, December 17, 2012 3:48 PM
To: Sonya White
Cc: Miller, Johnnie; Eardley, James
Subject: Re: Board Appointment for At-Large Representative - Jan 17

Hi Sonya,

I am interested in being considered for the at-large board position that will open on January 1, 2013. As you know, I recently ran for the 3rd class county board position and have thus shown my interest in serving on the Board. I have been blessed with the gift of common sense and understand insurance and risk management having owned and managed a large agricultural operation for 37 years. My bio is attached.

Thanks for your consideration,

Alma L. Adams
Iron County Commissioner

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
To:
Cc: Miller, Johnnie [<mailto:jmiller@ucip.utah.gov>], Eardley, James [<mailto:jim.eardley@washco.utah.gov>]
Sent: Fri, 14 Dec 2012 10:51:10 -0700
Subject: Board Appointment for At-Large Representative - Jan 17

Dear Member County Official/Employee,

The Board position representing Utah County will revert to an at-large position on January 1, 2013. The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the at-large position at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the term expiring December 2014.

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We appreciate your efforts in maintaining this long-term management strategy of Counties, the Pool, since 1992.

Sonya White
Chief Financial Officer
Utah Counties Indemnity Pool
PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 d
801-568-0495 f

801-558-8060 c

ucip.utah.gov

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Version: 2013.0.2805 / Virus Database: 2634/5954 - Release Date: 12/12/12

Sonya White

From: Johnnie Miller <jmiller@ucip.utah.gov>
Sent: Monday, December 31, 2012 12:57 PM
To: Sonya@ucip.utah.gov
Subject: Weber Candidate

Sonya,

I got a call from Brad Dee today indicating their new Commissioner would like to be considered for the new At-large position on our board. Kerry Gibson will be replacing Craig Dearden in the Weber County position.

Johnnie



Sent from my iPhone

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Version: 2013.0.2805 / Virus Database: 2637/5975 - Release Date: 12/20/12 Internal Virus Database is out of date.

Sonya White

From: mgillette@co.tooele.ut.us
Sent: Monday, December 17, 2012 8:39 AM
To: Sonya White
Subject: Re: Board Appointment for At-Large Representative - Jan 17

Sonya:

I so enjoyed being a party of the board before, please put my name in.

Thanks,

Marilyn K. Gillette
Tooele County Clerk
435-843-3148 (Work)
435-830-5463 (Cell)

▼ "Sonya White" ---12/14/2012 10:50:47 AM---Dear Member County Official/Employee,

From: "Sonya White" <sonya@ucip.utah.gov>
To:
Cc: "Miller, Johnnie" <jmiller@ucip.utah.gov>, "Eardley, James" <jim.eardley@washco.utah.gov>
Date: 12/14/2012 10:50 AM
Subject: Board Appointment for At-Large Representative - Jan 17

Dear Member County Official/Employee,

The Board position representing Utah County will revert to an at-large position on January 1, 2013. The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the at-large position at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the term expiring December 2014.

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PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 d
801-568-0495 f
801-558-8060 c
ucip.utah.gov

Sonya White

From: Jim Kaiserman <jkaiserman@co.wasatch.ut.us>
Sent: Wednesday, December 26, 2012 9:57 AM
To: Sonya White
Subject: RE: Board Appointment for At-Large Representative - Jan 17

Sonya:

I would put my name in the hat for a one year term on the board.

James C. Kaiserman PE/PLS

Wasatch County Surveyor

Graduate Civil Engineer, Licensed Land Surveyor, Licensed Professional Engineer

Reside Heber City, 20 + years.

JCK

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
Sent: Friday, December 14, 2012 10:51 AM
Cc: Miller, Johnnie; Eardley, James
Subject: Board Appointment for At-Large Representative - Jan 17
Importance: High

Dear Member County Official/Employee,

The Board position representing Utah County will revert to an at-large position on January 1, 2013. The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the at-large position at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the term expiring December 2014.

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Sonya White

From: Charlene Lamph <clamph@co.davis.ut.us>
Sent: Monday, December 17, 2012 10:03 AM
To: Sonya White
Subject: RE: Board Appointment for At-Large Representative - Jan 17

I would love to serve on the Board. Great opportunity to more fully understand the process.

Davis County Government-Risk Management Specialist 5 years
Retired State Government, Human Resource Analyst III

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
Sent: Friday, December 14, 2012 1:00 PM
To: Charlene Lamph
Subject: RE: Board Appointment for At-Large Representative - Jan 17

There is nothing in the Interlocal that restricts Davis from also holding an at-large position.

From: Charlene Lamph [<mailto:clamph@co.davis.ut.us>]
Sent: Friday, December 14, 2012 11:00 AM
To: Sonya White
Subject: RE: Board Appointment for At-Large Representative - Jan 17

Sonya

I would assume that since Davis County has a board position we would not be eligible to fill this vacancy?

From: Sonya White [<mailto:sonya@ucip.utah.gov>]
Sent: Friday, December 14, 2012 10:51 AM
Cc: Miller, Johnnie; Eardley, James
Subject: Board Appointment for At-Large Representative - Jan 17
Importance: High

Dear Member County Official/Employee,

The Board position representing Utah County will revert to an at-large position on January 1, 2013. The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the at-large position at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the term expiring December 2014.

The Board of Trustees' meet every third Thursday at 12:00 pm for approximately three-four hours. Mileage reimbursement is provided.

If you would like to be considered for this Board position, please reply to this email with your information and willingness to serve.

We appreciate your efforts in maintaining this long-term management strategy of Counties, the Pool, since 1992.

Sonya White
Chief Financial Officer

UCIP Board of Directors

President Bruce Adams,

I am writing this letter to inform you of my interest of serving on the Board of Directors for the Utah Counties Indemnity Pool. I have been nominated a couple of times and have always supported UCIP and would like the chance to provide my time and talents in continuing the success of this organization. Thank you very much for considering me. If you would like get a hold of me with any questions I can be reached at (435)979-2098 .

Daron P. Smith

Millard County Commissioner

Sonya White

From: Ron Winterton <rwinterton@duchesne.utah.gov>
Sent: Tuesday, December 18, 2012 11:02 AM
To: Sonya White
Subject: Re: Board Appointment for At-Large Representative - Jan 17

I would be willing to serve on the board, it sounds like a great opportunity for Duchesne County to be involved firsthand and give back to the Pool. I'm just starting my second term and have a good feel for things in our county, along with being full time can make time to serve if appointed.

Let me know if you need any more information . Thanks

On Fri, Dec 14, 2012 at 10:51 AM, Sonya White <sonya@ucip.utah.gov> wrote:

Dear Member County Official/Employee,

The Board position representing Utah County will revert to an at-large position on January 1, 2013. The UCIP Board of Trustees will be appointing *an elected or appointed officer or an employee of a Member* to fill the at-large position at its January 17, 2013 meeting. The term of this appointment will be until the next annual meeting of the Members (December 2013), at which time the Members shall elect a person to fill the term expiring December 2014.

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Sonya White

Chief Financial Officer

Utah Counties Indemnity Pool

PO Box 95730

South Jordan, UT 84095-0730

[801-307-2113](#) *d*

[801-568-0495](#) *f*

[801-558-8060](#) *c*

[ucip.utah.gov](#)

--

Ron Winterton

Duchesne County Commissioner

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2013.0.2805 / Virus Database: 2634/5954 - Release Date: 12/12/12

Sonya White

From: MJensen@co.tooele.ut.us
Sent: Thursday, December 27, 2012 9:49 AM
To: Sonya White
Subject: Re: Board Appointment for At-Large Representative - Jan 17

UCIP Board of Directors & Johnnie Miller

Please accept this letter for consideration to fill the vacated position on the UCIP Board of Directors. I have been the Tooele County Auditor since March 2000. I have submitted my name to be considered for the Board before to fill a vacant position and also as an at large candidate. I have great respect for this board as it looks to help the member counties and would like to a part of it. If further information is needed please let me know as I am willing to submit a complete bio. Thank you for your consideration.

Michael J. Jensen
Tooele County Auditor
47 South Main
Tooele, Utah 84074
435 843-3130

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2013.0.2805 / Virus Database: 2637/5975 - Release Date: 12/20/12

Internal Virus Database is out of date.

Sonya White

To: Eardley, James; Millburn, Bret; Wilkins, Mike; Johnson, Karla
Cc: Miller, Johnnie
Subject: Direction Needed for Board Appointed Trustee Positions
Importance: High

Dear Nominating Committee Members,

As in past practice, officials/employees of Member Counties who would like to be considered for available Trustee positions have been interviewed by the Board prior to making the appointment.

The following would like to be considered for the unexpired term of the Fifth-Sixth Class Counties Representative:

Bill Cox, Rich County Commissioner
Leland Pollock, Garfield County Commissioner
Ryan Torgerson, Wayne County Clerk/Auditor

The following would like to be considered for the new At-Large Representative:

Alma Adams, Iron County Commissioner
Matthew Bell, Weber County Commissioner
Marilyn Gillette, Tooele County Clerk
Michael Jensen, Tooele County Auditor
Jim Kaiserman, Wasatch County Surveyor
Charlene Lamph, Davis County Risk Management Specialist
Daron Smith, Millard County Commissioner
Ron Winterton, Duchesne County Commissioner

Some of these officials/employee submitted information about themselves that I can forward to you if you would like.

Please give me direction today, if possible, as to whether you would like to bring in all these officials/employee to be interviewed by the Board or if you would like to narrow the At-Large Representative down to three or four. I would like to let those, who are to be considered, know about the January 17 meeting.

Thank you,

Sonya White
Chief Financial Officer
Utah Counties Indemnity Pool
PO Box 95730
South Jordan, UT 84095-0730
801-307-2113 *d*
801-568-0495 *f*
801-558-8060 *c*
ucip.utah.gov

PAST/PRESENT UCIP TRUSTEES

Last	First	County	Office	Year	Members
Blackham	Leonard	Sanpete County	Commissioner	1992	Beaver
Burningham	Guy	Utah County	Deputy Attorney	1992	Box Elder
Hatch	Tom	Garfield County	Commissioner	1992	Cache
Hirschi	Scott	Washington County	Commissioner	1992	Carbon
Sundberg	Kent	Utah County	Deputy Attorney	1992-2012	Daggett
Brown	Ken	Rich County	Commissioner	1992-1996	Davis
Ewing	Dennis	Tooele County	Clerk	1992-1995	Duchesne
Groll	Sid	Cache County	Sheriff	1992-1997	Emery
Hess	Gerald	Davis County	Deputy Attorney	1992-2010	Garfield
Skanchy	Sarah	Cache County	Council Member	1992-1999	Grand
Thompson	Dixie	Emery County	Commissioner	1992-1994	Iron
					Juab
Adams	Max	Uintah County	Commissioner	1993-1994	Kane
Herbert	Gary	Utah County	Commissioner	1993-2001	Millard- <i>attached</i>
Lewis	Ty	San Juan County	Commissioner	1993-2001	Morgan
Sullivan	Gary	Beaver County	Commissioner	1993-1997	Piute
					Rich
Gardner	Robert	Iron County	Commissioner	1994-1996	Salt Lake
					San Juan
Dastrup	Curtis	Duchesne County	Commissioner	1996-1997	Sanpete
					Sevier
Dearden	Tony	Millard County	Commissioner	1997-1999	Summit
Munns	Monte	Box Elder County	Assessor/Treasurer	1997-1998	Tooele
					Uintah
Johnson	Chad	Beaver County	Commissioner	1998-1999	Utah
McConkie	Dan	Davis County	Commissioner	1998-2006	Wasatch
Olsen	Tex	Sevier County	Commissioner	1998-2002	Washington
Phillips	Ed	Millard County	Sheriff	1998-2006	Wayne
Swasey	John	Duchesne County	Commissioner	1998-1999	Weber
Norman	Royal	Box Elder County	Commissioner	1999-2002	
Petersen	Kent	Emery County	Commissioner	1999-2001	
Bischoff	Ken	Weber County	Commissioner	2000-2010	
Blackwell	Kay	Piute County	Commissioner	2001-2012	
Cox	LaVar	Millard County	Commissioner	2001-2005	
Lemon	Lynn	Cache County	Executive	2001-2007	
Baker	Steve	Davis County	Personnel Director	2002-2007	
Roundy	Gene	Iron County	Commissioner	2002-2006	
Wall	Steve	Sevier County	Clerk/Auditor	2002-	
Eardley	Jim	Washington County	Commissioner	2004-	
Grover	Jerry	Utah County	Commissioner	2004-2006	
Hatch	Ira	Emery County	Commissioner	2004-2006	
Johnson	Karla	Kane County	Clerk/Auditor	2006-	
Adams	Bruce	San Juan County	Commissioner	2007-	
Nyland	Jim	Grand County	Sheriff	2007-2008	
White	Steve	Utah County	Commissioner	2007-2010	
Dee	Brad	Weber County	Human Resources Director	2008-	
Smith	Wayne	Iron County	Commissioner	2008-2010	
Guymon	LaMar	Emery County	Sheriff	2009-2010	
Hurst	Jerry	Tooele County	Commissioner	2009-	
Anderson	Gary	Utah County	Commissioner	2011-2012	
Dearden	Craig	Weber County	Commissioner	2011-2012	
Gillette	Marilyn	Tooele County	Clerk	2011	
Millburn	Bret	Davis County	Commissioner	2011-	
Noel	Cameron	Beaver County	Sheriff	2011-	
Wilkins	Mike	Uintah County	Clerk/Auditor	2012-	
Blackwell	Dave	Emery County	Attorney	2013-	
Gibson	Kerry	Weber County	Commissioner	2013-	

RESOLUTION NO. 1-2013

**A RESOLUTION APPOINTING A WEBER COUNTY
REPRESENTATIVE TO THE GOVERNING BOARD OF THE
UTAH COUNTIES INDEMNITY POOL**

WHEREAS, the bylaws of the Utah Counties Indemnity Pool provide that Weber County has the right and authority to appoint one member to the Utah Counties Indemnity Pool Board of Trustees; and

WHEREAS, the Board of County Commissioners of Weber County has determined that Commissioner Kerry W. Gibson should serve in that capacity; and

WHEREAS, Commissioner Gibson is willing to serve as Weber County's representative on the Utah Counties Indemnity Pool Board of Trustees and the Commission desires to appoint Commissioner Gibson to this position;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Weber County, Utah, that Commissioner Kerry W. Gibson be appointed as the Weber County representative to serve on the Utah Counties Indemnity Pool Board of Trustees beginning on or about January 7, 2013 and continuing until another is appointed in his stead in accordance with Weber County policies and Utah Counties Indemnity Pool bylaws.

RESOLVED AND ORDERED this 8th day of January, 2013.

BOARD OF COUNTY COMMISSIONERS
OF WEBER COUNTY

By Kerry W. Gibson
Kerry W. Gibson, Chair

Commissioner Bell voted aye
Commissioner Gibson voted aye
Commissioner Zogmaister voted aye

ATTEST:

Ricky Hatch
Ricky Hatch, CPA
Weber County Clerk/Auditor



STANDING COMMITTEES

COMMITTEES of the BOARD

AUDIT

Steve Wall, *Chair*, Sevier County Clerk/Auditor
Craig Dearden, Weber County Commissioner
Jerry Hurst, Tooele County Commissioner
Kent Sundberg, Utah County Deputy Attorney

GOVERNANCE

Bruce Adams, *Chair*, San Juan County Commissioner
Karla Johnson, Kane County Clerk/Auditor
Bret Millburn, Davis County Commissioner
Kent Sundberg, Utah County Deputy Attorney
Steve Wall, Sevier County Clerk/Auditor
Mike Wilkins, Uintah County Clerk/Auditor

NOMINATING

Jim Eardley, *Chair*, Washington County Commissioner
Karla Johnson, Kane County Clerk/Auditor
Bret Millburn, Davis County Commissioner
Mike Wilkins, Uintah County Clerk/Auditor

PERSONNEL

Brad Dee, *Chair*, Weber County HR Director
Kay Blackwell, Piute County Commissioner
Cameron Noel, Beaver County Sheriff

COMMITTEES of the MEMBERS

LAW ENFORCEMENT

Cameron Noel, *Chair*, Beaver County Sheriff
James Cordova, Carbon County Sheriff
Robert Dekker, Millard County Sheriff
Alden Orme, Juab County Sheriff

LITIGATION MANAGEMENT

David Blackwell, *Chair*, Emery County Attorney
Brock Belnap, Washington County Attorney
Jared Eldridge, Juab County Attorney
Dale Eyre, Sevier County Attorney
Doug Hogan, Tooele County Attorney
Bill McGuire, Davis County Deputy Attorney
Dave Wilson, Weber County Deputy Attorney

PERSONNEL

Brad Dee, *Chair*, Weber County HR Director
Pam Ayala, Tooele County Human Resources Director
Paul Barton, Beaver County Clerk/Auditor
Valeen Brown, Piute County Clerk/Auditor
Rhonda Gant, Kane County HR
Brandy Grace, Millard County Auditor
Crystal Holt, San Juan County HR/Personnel Director
Mary Huntington, Emery County Personnel
Peggy Madsen, Box Elder County Personnel Director
Carrie Mascaro, Duchesne County Personnel
Joe McKea, Uintah County HR Director/Risk Manager
Camille Moore, Garfield County Clerk/Auditor
Vicki Nielsen, Iron County Human Resources
Ilene Roth, Sanpete County Auditor
David Rowley, Wasatch County HR
Mike Seely, Juab County Administrator
Ryan Torgerson, Wayne County Clerk/Auditor
Steve Wall, Sevier County Clerk/Auditor
Sherrie Larsen, Washington County HR Supervisor



BOARD OF TRUSTEES' MEETING MINUTES

January 17, 2013, 12:30 p.m.
10980 S. Jordan Gateway, South Jordan, UT

BOARD MEMBERS PRESENT

Bruce Adams, *President*, San Juan County Commissioner
Jim Eardley, *Vice President*, Washington County Commissioner
Steve Wall, *Secretary-Treasurer*, Sevier County Clerk/Auditor
Brad Dee, Weber County Human Resources Director
Kerry Gibson, Weber County Commissioner
Bret Millburn, Davis County Commissioner
Cameron Noel, Beaver County Sheriff
Mike Wilkins, Uintah County Clerk/Auditor

BOARD MEMBERS ABSENT

Jerry Hurst, Tooele County Commissioner
Karla Johnson, Kane County Clerk/Auditor

OTHERS PRESENT

Alma Adams, Iron County Commissioner
David Blackwell, Emery County Attorney
Bill Cox, Rich County Commissioner
Leland Pollock, Garfield County Commissioner
Daron Smith, Millard County Commissioner
Johnnie Miller, UCIP Chief Executive Officer
Sonya White, UCIP Chief Financial Officer

Call to Order

Bruce Adams called this meeting, of the Utah Counties Indemnity Pool's Board of Trustees, to order at 12:30 p.m. on January 17, 2013, introduced the newest Board Member (Kerry Gibson) and welcomed those in attendance.

Bruce Adams requested the agenda to be amended to include a presentation by Reed Richards and 1:00 p.m. and for Item 13, *Review/Approve New Loss Control Position*, to be combined with Items 11 and 12. Bret Millburn made a motion to amend the agenda as requested. Mike Wilkins seconded the motion, which passed unanimously.

Review/Excuse Board Members Absent

Mike Wilkins made a motion to excuse Jerry Hurst and Karla Johnson from this meeting. Steve Wall seconded the motion, which passed unanimously.

Nominating Committee Report

Jim Eardley reported that several member officials and employees requested in writing to be considered for the unexpired term of the Fifth-Sixth Class Counties representative and for the new At-Large position, since Utah County no longer qualifies for an appointment to the Board. The Committee met telephonically and agreed, based on counties not currently represented on the Board, that two officials for each position would be interviewed today: Bill Cox and Leland Pollock (Fifth-Sixth Class); and Alma Adams and Daron Smith (At-Large).

UTAH COUNTIES INDEMNITY POOL

PO Box 95730, South Jordan, UT 84095-0730
Phone (801)565-8500 ☎ Fax (801)568-0495 ☎ ucip.utah.gov

Board Appointment Interviews Conducted

The following officials were brought in separately to be interviewed by the Board of Trustees: Bill Cox, Leland Pollock, Alma Adams and Daron Smith.

Appoint Litigation Management Committee Chair

Steve Wall made a motion to appoint Dave Blackwell, Emery County Attorney, as the Litigation Management Committee Chair. Jim Eardley seconded the motion, which passed unanimously.

Appoint Personnel Committee Chair

Jim Eardley made a motion to appoint Brad Dee, Weber County Human Resources Director, as the Personnel Committee Chair. Steve Wall seconded the motion, which passed unanimously.

Appoint Fifth-Sixth Class Counties Representative

Mike Wilkins made a motion to appoint Bill Cox, Rich County Commissioner, to fill the unexpired term of the Fifth-Sixth Class Counties representative. Bret Millburn seconded the motion, which passed unanimously. Commissioner Cox is appointed by the Board until the next annual meeting of the Members, at which time the Members shall elect a person to fill the vacancy for the unexpired term.

Appoint At-Large Representative

Jim Eardley made a motion to appoint Alma Adams, Iron County Commissioner, to fill the new At-Large position on the Board. Bret Millburn seconded the motion, which passed unanimously. This position is an unexpired term vacated by Utah County. Commissioner Adams is appointed by the Board until the next annual meeting of the Members, at which time the Members shall elect a person to fill the vacancy for the unexpired term.

Weber County Board Representative

Brad Dee made a motion to accept Weber County's resolution (see attachment number one) appointing Commissioner Kerry Gibson as the Weber County Representative. Bret Millburn seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Steve Wall made a motion to Set Date and Time for a Closed Meeting to Discuss Pending or Reasonably Imminent Litigation on January 17, 2013 at 1:50 p.m. Bret Millburn seconded the motion, which passed unanimously. Board Members present at the closed meeting were: Bruce Adams, Jim Eardley, Steve Wall, Alma Adams, David Blackwell, Bill Cox, Brad Dee, Kerry Gibson, Bret Millburn, Cameron Noel and Mike Wilkins. Also present were: Johnnie Miller and Sonya White.

The regular meeting resumed at 2:15 p.m. on January 17, 2013.

Action on Litigation Matters

Steve Wall made a motion to strike agenda item: *Action on Litigation Matters*. Bret Millburn seconded the motion, which passed unanimously.

Appoint Committees of the Board

Pursuant to vacancies on the Committees of the Board (see attachment number two) Jim Eardley made a motion to appoint Bill Cox and Mike Wilkins to the Audit Committee, Kerry Gibson to the Governance Committee, Alma Adams to the Nominating Committee and Dave Blackwell to the Personnel Committee. Kerry Gibson seconded the motion, which passed unanimously.

Approve December 20, 2012 Meeting Minutes

The minutes, of the Board of Trustees meeting held December 20, 2012, were previously sent to the Board Members for review (see attachment number three). Steve Wall made a motion to approve the December 20, 2012 meeting minutes as written. Mike Wilkins seconded the motion, which passed unanimously.

Ratification and Approval of Payments and Credit Card Transactions

Steve Wall reviewed the payments made, payments to be made and credit card transactions with the Board. Steve Wall made a motion to approve the payments made, payments to be made and credit card transactions (see attachment number four). Bret Millburn seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Bill Cox made a motion to set the date and time for a closed meeting to discuss character, professional competence, physical/mental health of an individual for January 17, 2013 at 2:30 p.m. Alma Adams seconded the motion, which passed unanimously. Board Members present at the closed meeting were: Bruce Adams, Jim Eardley, Steve Wall, Alma Adams, David Blackwell, Bill Cox, Brad Dee, Kerry Gibson, Bret Millburn, Cameron Noel and Mike Wilkins. Also present were: Johnnie Miller and Sonya White.

The regular meeting resumed at 2:40 p.m. on January 17, 2013.

Action on Personnel Matters

Brad Dee made a motion authorizing the Chief Executive Officer to advertise for the Loss Control Manager position, a Juris Doctorate preferred. The job description will be adapted dependent on candidate's experience. Dave Blackwell seconded the motion, which passed unanimously.

Conflict of Interest Affirmation

Pursuant to Article 14 of the Bylaws, Board Members were provided with a Conflict of Interest and Disclosure to be signed and notarized (see attachment number five).

Chief Executive Officer's Report

Johnnie Miller reported that Utah Code §49-11-604, gives the Utah Retirement Systems permission to perform reviews of participating employers' reporting, contribution, and certification practices. Sonya White completed the compliance review and UCIP met all Title 49 compliance requirements (see attachment number six).

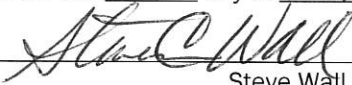
Johnnie Miller reported that the 2012 Audit is on track to be completed early. The Audit Committee will meet with MacRay Curtis of Wisan, Smith, Racker & Prescott today.

Johnnie Miller explained that a Wasatch County case has triggered an update to the language in the Local District and Special Service District statutes. Another legislative item is an update to the Money Management Act correcting language to match Utah Code §17-16-11. Brad Dee offered to identify sponsors for these bills.

Johnnie Miller reported that the Kentucky School Board Insurance Trust announced its dissolution on January 14, 2013. The Trust had accumulated a deficit of 50 to 60 million dollars. The Trust Board of Directors announced plans to collect the 50 to 60 million dollars by assessing each of its members. It is the responsibility and duty of the Board to ensure that the Pool is following state statute, is financially sound, is reserving claims adequately, is conducting business ethically, etc. Johnnie recommended that the Board consider a performance audit before issuing dividends to its members. The Board directed Johnnie to proceed with hiring a firm to conduct a performance audit on Pool operations.

Other Business

The next meeting of the Board of Trustees will be held Thursday, February 21, 2013, 12:45 p.m. at the UCIP offices in South Jordan.

Approved on this 21st day of February 2013

Steve Wall, Secretary/Treasurer

Utah Counties Indemnity Pool Payments December 21, 2012 - January 17, 2013

Type	Date	Num	Name	Memo	Amount
ML Expense					
Liability Check	12/27/2012		QuickBooks Payroll Service	Created by Payroll Service on 12/17/2012	-13,750.78
Liability Check	1/14/2013		QuickBooks Payroll Service	Created by Payroll Service on 01/10/2013	-17,634.02
Check	12/31/2012			Service Charge	-364.07
Liability Check	12/26/2012	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270276180069895	-3,991.76
Liability Check	12/26/2012	ONLINE	Utah State Tax Commission	Confirmation Number: 0-041-483-264	-1,659.34
Liability Check	12/26/2012	ONLINE	Utah Retirement Systems	Confirmation Number: 121821331951	-7,344.08
Liability Check	12/26/2012	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-2,025.76
Liability Check	1/14/2013	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270341495306089	-9,115.06
Check	12/26/2012	VISA	Wells Fargo	Account Number: 4856 2002 0207 3683	-334.60
Check	12/26/2012	VISA	Wells Fargo	Account Number: 4856 2002 0207 3691	-1,852.34
Check	12/26/2012	VISA	Wells Fargo	Account Number: 4856 2002 0207 3675	-848.27
Bill Pmt -Check	12/21/2012	6590	TCNS, Inc.	Invoice Number: 4533	-987.50
Check	12/24/2012	6591	Bruce Adams	Mileage Reimbursement	-333.00
Check	12/24/2012	6592	Kay Blackwell	Mileage Reimbursement	-199.80
Check	12/24/2012	6593	Craig Dearden	Mileage Reimbursement	-58.27
Check	12/24/2012	6594	Jim Eardley	Mileage Reimbursement	-333.00
Check	12/24/2012	6595	Jerry Hurst	Mileage Reimbursement	-49.95
Check	12/24/2012	6596	Bret Millburn	Mileage Reimbursement	-35.52
Check	12/24/2012	6597	Steven Wall	Mileage Reimbursement	-163.17
Check	12/24/2012	6598	Mike Wilkins	Mileage Reimbursement	-202.02
Bill Pmt -Check	12/24/2012	6599	Christensen & Jensen	Invoice Number: 72808	-2,207.44
Bill Pmt -Check	12/24/2012	6600	Nielsen & Senior	Invoice Number: 22320	-594.00
Bill Pmt -Check	1/1/2013	6601	Arthur J. Gallagher & Co.	Invoice Number: 351481	-28,551.00
Bill Pmt -Check	1/1/2013	6602	End Point Corporation	Invoice Number: UC11204	-60.00
Bill Pmt -Check	1/1/2013	6603	Mountain View Software	Invoice Number: 14570	-4,600.00
Bill Pmt -Check	1/1/2013	6604	Postmaster	Box Number: 95730	-210.00
Bill Pmt -Check	1/1/2013	6605	Western AgCredit	Invoice Number: 1-2013	-11,111.00
Bill Pmt -Check	1/1/2013	6606	Workers Compensation Fund	UCIP 2013 Member Program Premium	-1,693,852.83
Bill Pmt -Check	1/4/2013	6607	County Reinsurance, Limited	UCIP Liability Reinsurance 2013	-1,065,698.00
Check	1/17/2013	6608	Judy McCalmant	Event Overpayment 11/10/2012	-0.50
Check	1/17/2013	6609	Utah County	Ellicker Event 12/21/12	-103.00
Liability Check	1/17/2013	6610	Opticare of Utah	Invoice Number: 31463	-59.35
Bill Pmt -Check	1/17/2013	6611	Arthur J. Gallagher & Co.	Invoice Number: 365747	-4,825.68
Bill Pmt -Check	1/17/2013	6612	Business & Legal Resources	Order Number: 15005008-R3	-850.00
Bill Pmt -Check	1/17/2013	6613	Deluxe for Business	Invoice Number: 36557478	-435.80
Bill Pmt -Check	1/17/2013	6614	Paetec	Invoice Number: 4960224	-697.08
Bill Pmt -Check	1/17/2013	6615	Pitney Bowes Global Financial Serv...	Invoice Number: 1528795-JA13	-199.00
Bill Pmt -Check	1/17/2013	6616	Revco Leasing Company, LLC	Invoice Number: 315606	-815.89
Check	1/17/2013	6617	Ana Cordova	Quinceanera Event 6/16/12	-0.25
Bill Pmt -Check	1/17/2013	6618	Arthur J. Gallagher & Co.	Invoice Number: 99684	-0.53
Bill Pmt -Check	1/17/2013	6619	Office Depot	Invoice Number: 639682285001	-183.52
Check	1/17/2013	6620	Utah State Treasurer's Office	Aaron Gonzalez (\$0.95), Emily Bankhead (\$0.50)	-1.45
Total ML Expense					-2,876,338.63
TOTAL					-2,876,338.63

AFFIDAVIT OF BRUCE ADAMS

STATE OF UTAH)
 :SS
COUNTY OF SALT LAKE)

Bruce Adams, being duly sworn upon oath, deposes and says:

1. That the affiant has personal knowledge of the matters hereinafter referred to in this Affidavit.
2. That the Affiant, on or about the 17 day of January, 2013, presided over a meeting of the Utah Counties Indemnity Pool Board of Trustees, an open and public meeting within the provisions of Chapter 4, Title 52, Utah Code Annotated, 1953, as amended.
3. That a quorum of the Utah Counties Indemnity Pool Board of Trustees was present and at least two-thirds of the members present, voted to close the meeting pursuant to the provisions of Section 52-4-4, Utah Code Annotated, 1953, as amended, for the purpose of discussing the character, professional competence, or physical or mental health of an individual.
4. That the affiant was present throughout the meeting and, pursuant to the provisions of Section 52-4-7.5, the affiant does hereby affirm that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual or individuals.

FURTHER, Affiant saith not.

DATED this 17 day of January, 2013.

Bruce Adams

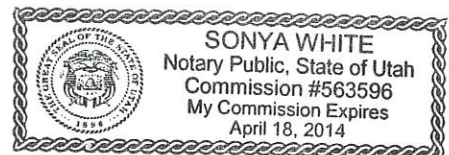
BRUCE ADAMS, President
Utah Counties Indemnity Pool

On the 17 day of January 2013, personally appeared before me Bruce Adams, who, after being by me duly sworn, deposed and said that the information contained in the above and foregoing Affidavit is true and correct.

Sonya White

NOTARY PUBLIC

My Commission Expires: 4/18/14





UTAH RETIREMENT SYSTEMS

560 East 200 South
Salt Lake City, Utah 84102-2099

ROBERT V. NEWMAN—EXECUTIVE DIRECTOR

Telephone 801-366-7318 800-365-8772
Fax 801-366-7759

December 18, 2012

Sonya White
Utah Counties Indemnity Pool
PO Box 95730
South Jordan UT 84095-0730

Employer No. 864

Dear Ms. White:

We have completed the compliance review of Utah Counties Indemnity Pool's administration of the Utah Retirement Systems' Public Employees' Noncontributory Retirement System. Enclosed is the compliance review report.

We appreciate your efforts in assuring compliance with employer responsibilities in the administration of the Utah Retirement Systems' Public Employees' Noncontributory Retirement System.

Please call me at 800-365-8772, ext. 7747, or 801-366-7747 if you have any questions about the compliance review report.

Sincerely,

Shelley Roberts
Compliance Auditor
Records and Information Services

Enclosure

DEC 19 2012



UTAH RETIREMENT SYSTEMS

560 East 200 South
Salt Lake City, Utah 84102-2099

ROBERT V. NEWMAN—EXECUTIVE DIRECTOR

Telephone 801-366-7318 800-365-8772
Fax 801-366-7759

COMPLIANCE REVIEW REPORT

Employer Utah Counties Indemnity Pool PO Box 95730 South Jordan UT 84095-0730	Report Date December 18, 2012
	Interview Conducted December 18, 2012
Employer No. 833	Prepared By Shelley Roberts
Contact Sonya White	Reviewed By Beverly Snyder

Purpose

For this compliance review we examined Utah Counties Indemnity Pool's policies and procedures for administering the Utah Retirement Systems' (URS) Public Employees' Noncontributory Retirement System in accordance with Title 49, Utah State Retirement Law. Compliance requirements for the administration of the defined benefit plan includes: policies for defining eligibility for coverage; calculation, reporting, and payment of appropriate contributions; documentation processes for the enrollment, change in status, and leave periods of members; and management of plan related records for members.

Scope

This review covered the period of January 1, 2011, through October 31, 2012. As of October 31, 2012, the indemnity pool had five employees classified as eligible for defined benefit coverage.

Summary

In conducting this review, we researched records and discussed policies and procedures with indemnity pool staff. We found the indemnity pool has policies and procedures in place and staff utilizes these policies in administering the URS Defined Benefit Plan.

We have made three recommendations in the Recommendations and Findings section of this report. The first recommendation encourages indemnity pool staff to continue to use the URS online enrollment application at the URS website. The second is for staff to stay current on updates they receive from the Retirement Office. The final encourages staff to attend the annual URS Training Seminar.

Employer Participation

Sonya White was generous in making time and information available to us. She worked with us to resolve concerns and provided follow-up information as requested. We appreciate her helpful participation in completing this compliance review.

Recommendations and Findings

The results of our review indicate indemnity pool staff effectively administers the URS Public Employees' Noncontributory Retirement System. We assessed the following five areas as part of the review:

A. Policies

Indemnity pool staff supplied us with a copy of the Personnel Policies and Procedures manual. The policies on employee classification, vacation, holidays and sick leave appeared to be very detailed in defining eligibility and accrual of benefits.

B. Contribution Reporting

In testing employee payroll records, we found indemnity pool staff reports appropriate types of compensation to the Retirement Office. We commend indemnity pool staff for consistently reporting accurate contribution amounts to the Retirement Office.

C. Status Notifications

Indemnity pool staff timely notifies the Retirement Office when an employee begins, changes, or separates defined benefit coverage.

We encourage indemnity pool staff to continue to use the online enrollment application on the URS website when the indemnity pool hires an employee who will have a relationship with our office. This application notifies indemnity pool staff of an employee's status with URS. Knowing an employee's status with URS is important for all types of employees, especially if the employer were to hire a retiree receiving a benefit from our office. Regulations related to employing this type of employee became effective July 1, 2010. More retirement plan options became available in July 2011. By using the online enrollment application now, indemnity pool staff will be better prepared for these changes. With the online application, indemnity pool staff can print confirmation notices for their records.

Recommendation

1. We recommend indemnity pool staff continue to use the online enrollment application on the URS website as needed. As noted in discussions with indemnity pool staff, this recommendation applies to all employers participating in the Retirement Systems. Laws have been enacted, requiring employers to submit forms through electronic communications.

D. Records Management

The indemnity pool has designated Sonya White as the records manager. She is knowledgeable in the requirements for maintaining defined benefit plan related records. She has been successful in maintaining plan related records for the applicable length of time.

Recommendations and Findings (Continued)

E. Employer Training

Indemnity pool staff would benefit from reviewing information and materials from the Retirement Office and applying changes to the processes they manage as needed. In addition, due to recent and significant changes in indemnity pool staff's responsibilities associated with our office, indemnity pool staff would benefit by attending the next Employer Training Seminar, which will be held in each spring.

Recommendation

2. We recommend staff stay informed about employer responsibilities for administering retirement plans through reviewing updates they receive from our office.
3. We recommend the staff members who furnish documents, contribution reports, or contribution payments, attend the Employer Training Seminar each year.

These recommendations apply to all employers participating in the Retirement Systems.

Final Remarks

The results of my review indicate that Utah Counties Indemnity Pool appears to meet compliance requirements in the administration of the URS Defined Benefit Plan. We commend Pool staff for their efforts to comply with Title 49.

Retirement Office staff is available to help indemnity pool staff in their efforts of continued compliance in performing their defined benefit plan related responsibilities. Additionally, indemnity pool staff may reference sections within the *URS Employer's Guide* to locate Retirement Office policies, including:

- The Membership section includes eligibility requirements for members and enrollment procedures. If indemnity pool staff has questions, please call the Information Services Department at 800-753-7318 or 801-366-7318.
- The Contribution Reporting section includes explanations of various types of compensation as well as procedures for reporting compensation and contributions to the Retirement Office. If indemnity pool staff has questions, please call the Information Services Department at 800-753-7318 or 801-366-7318.
- The Post-Retirement Employment section includes reporting requirements and procedures for re-employed retirees. If indemnity pool staff has questions, please call the Retirement Department at 800-695-4877 or 801-366-7770.
- The General Information section includes record retention requirements. If indemnity pool staff has questions, please call the Utah State Archives at 801-531-3848.

This audit and the resulting report are intended as a general review of your current policies and procedures regarding retirement administration. It is not a certification or guarantee that there may not be errors or omissions that would need to be corrected in the future if discovered.

ZIONS® Wealth Advisors

ACCOUNT SUMMARY

UCIP

Account #8913870

From 12/01/2012 Through 12/31/2012

ACCOUNT SUMMARY (COST):

BEGINNING BALANCE:	2,022,999.33
DEPOSITS IN THE PERIOD:	-
WITHDRAWALS IN THE PERIOD:	-
REALIZED GAIN/LOSS:	-
GROSS INCOME:	1,716.79
MANAGEMENT FEE (0.103%):	(178.58)
ENDING BALANCE:	2,024,537.54

PERFORMANCE SUMMARY

INTEREST EARNED:	1,597.46
AMORTIZATION/ACCRETION (Month to Date):	449.76
REALIZED GAIN/LOSS:	-
GROSS EARNINGS:	2,047.22
MANAGEMENT FEE (0.103%):	(178.58)
NET EARNINGS:	1,868.64
AVERAGE DAILY BALANCE:	2,037,827.48
GROSS EARNINGS RATE:	1.1666%
(360-day yield)	
NET EARNINGS RATE:	1.0649%
(360-day yield)	

* Performance calculated using trade-date accounting.

* Management fee is charged on first day of following month, then back-dated to reflect the charged fee for the month in which it was earned. Funds invested in PTIF are not charged management fees.

* This summary is provided as a courtesy and for informational purposes only. It should not be used for tax purposes. Clients should refer to their custodial statement as the official account documentation.

* Please note that amortization and accretion makes up a portion of the Gross Earnings. Amortization and accretion is expense / income that is received from buying securities at a premium / discount (i.e., commercial paper).

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